# INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

June 30, 2012

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# CITY OFFICIALS

Name	Title	Expires
Scott Cirksena	Mayor	Dec 2013
John Edwards	Council Member	Dec 2015
Steven Brody	Council Member	Dec 2015
	Council Member	
Ted Weaver	Council Member	Dec 2015
Phil Tuning	Council Member (Started 7-21-11)	Dec 2013
Dennis Henderson	Manager	Indefinite
Pamela Blessman	Clerk/Treasurer	Indefinite
James Wine	Attorney	Indefinite
Jill Stevenson	Assistant Attorney	Indefinite
Kristina Stanger	Prosecutor	Indefinite

**City of Clive** 

#### MARTENS & COMPANY, CPA, LLP



CERTIFIED PUBLIC ACCOUNTANTS 4949 Pleasant Street, Suite 104 West Des Moines, Iowa 50266

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### **Independent Auditor's Report**

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Clive, Iowa as of and for the year ended June 30, 2012, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Clive's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Clive at June 30, 2012, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated January 17, 2013 on our consideration of the City of Clive's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Clive's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the nine years ended June 30, 2011 (which are not presented herein) and expressed unqualified opinions on those financial statements which were prepared in conformity with an other comprehensive basis of accounting. The supplementary information included in Schedules 1 through 6 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and

relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Clive's basic financial statements. Management's Discussion and Analysis and the budgetary comparison information on pages 7 through 13 and 40 through 42 are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Martens & Company, CPA, LLP

West Des Moines, Iowa January 17, 2013

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Clive provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2012. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

#### FINANCIAL HIGHLIGHTS

- The City's governmental activities' receipts increased 41%, or approximately \$11,449,000, from fiscal year 2011 (FY11). Property tax increased approximately \$536,000 and bond proceeds increased approximately \$10,653,000.
- Disbursements of the City's governmental activities decreased 4.3%, or approximately \$1,259,000, from FY11. Community and Economic Development, Culture and Recreation and General Government disbursements increased approximately \$398,000, \$151,000 and \$178,000, respectively.
- The City's total cash basis net assets at June 30, 2012 increased 51.7%, or approximately \$15,006,000, from June 30, 2011. Of this amount, the assets of the governmental activities increased approximately \$13,841,000 and the assets of the business type activities increased by approximately \$1,165,000.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements as well as other requirements as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the government's financial activities.

The Government-wide Financial Statements consists of a statement of activities and net assets. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide statement by providing information about the most significant funds.

Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

Other information further explains and supports the financial statements with a comparison of the City's budget for the year.

Supplementary information provides detail in information about the nonmajor governmental and proprietary funds, a schedule of various capital projects and the City's indebtedness. In addition, the Schedule of Expenditures of Federal Awards provides details of various federal programs benefitting the City.

#### BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

#### REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Assets reports information which helps answer this question.

The Statement of Activities and Net Assets presents the City's net assets. Over time, increases or decreases in the City's net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Assets is divided into two kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks and the sanitary sewer system. These activities are financed primarily by user charges.

Fund Financial Statements

The City has three kinds of funds:

1) Governmental funds account for most of the City's basic services. They focus on how money flows into and out of the funds and the balances at year-end that are available for spending. Governmental funds include:
1) the General Fund, 2) the Special Revenue Funds such as Road Use Tax and Urban Renewal Tax Increment,
3) the Debt Service Fund and 4) the Capital Projects Fund. The government fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statements for Governmental funds include a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

2) Proprietary funds account for the City's Enterprise Funds and for the Internal Service Fund. Enterprise Funds are used to report business type activities. The City maintains four Enterprise Funds to provide separate information which include the water and sewer funds, considered to be major funds of the City. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions.

The required financial statements for proprietary funds include a statement of cash receipts, disbursements and changes in cash balances.

3) Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources are not available to support the City's own programs. The City of Clive has only agency funds to report within the Fiduciary Fund category.

Reconciliations between the government-wide statements and the fund financial statements follow the fund financial statements.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from a year ago, increasing from \$26.77 million to \$40.62 million. The analysis that follows focuses on the changes in cash balances.

Changes in Cash Basis Net Assets of Governmental Activities
(Expressed in Thousands)

	Year ended June	
	2012	2011
Receipts:		
Program receipts:		
Charges for service	\$ 3,173	\$ 2,897
Operating grants, contributions and restricted interest	1,610	1,535
Capital grants, contributions and restricted interest	1,656	2,367
General receipts:		
Property tax	15,199	14,663
Other City taxes	889	799
Unrestricted investment earnings	48	57
Bond proceeds	15,635	4,982
Other general receipts	1,268	729
Total receipts	39,478	28,029
Disbursements:		
Public safety	6,155	6,242
Public works	2,871	2,822
Health and social services	7	14
Culture and recreation	3,495	3,344
Community and economic development	2,996	2,598
General government	2,204	2,026
Debt service	6,014	5,895
Capital projects	4,218	6,278
Total disbursements	27,960	29,219
Change in cash basis net assets before transfers	11,518	(1,190)
Transfers, net	2,323	2,277
Change in cash basis net assets	13,841	1,087
Cash basis net assets beginning of year	26,774	25,687
Cash basis net assets end of year	\$40,615	\$26,774

The City's total receipts for governmental activities increased by approximately 41 percent or \$11,449,000. The total cost of all programs and services decreased by approximately \$1,259,000 or 4.3 percent with no new programs added this year. The increase in receipts was primarily due to an increase in general obligation bonds issued (\$10,653,000).

Based on increases in the total assessed valuation and reduced tax increment finance payments due, property tax receipts are budgeted to increase by only \$89,693 next year.

The cost of all governmental activities this year was \$27.96 million compared to \$29.22 million last year. However, as shown in the statement of activities and net assets on pages 16 and 17, the amount that our taxpayers ultimately financed for these activities through City taxes was only \$21.52 million because some of the cost was paid by those directly benefited from the programs (\$3,173,000) or by other governments and organizations that subsidized certain programs with grants and contributions (\$3,266,000). Overall, the City's governmental program receipts, including intergovernmental aid and fees for service, decreased in 2012 from approximately \$6,799,000 to approximately \$6,438,000, principally due to a decrease in capital grants.

Changes in Cash Basis Net Assets of Business Ty (Expressed in Thousands)	pe Activities	
	Year end	ed June 30,
	2012	2011
Receipts:	·	
Program receipts:		
Charges for service:		
Water	\$4,799	\$3,734
Sewer	2,182	2,097
Other	729	700
General receipts:		
Other general receipts	118	107
Total receipts	7,828	6,638
Disbursements:		
Water	2,173	1,822
Sewer	1,827	1,684
Other	339	282
Total disbursements	4,339	3,788
Change in cash basis net assets, before transfers	3,489	2,850
Transfers, net	(2,323)	(2,277)
Change in cash basis net assets	1,166	573
Cash basis net assets beginning of year	4,195	3,622
Cash basis net assets end of year	\$5,361	\$4,195

Total business type activities receipts for the fiscal year were approximately \$7.828 million compared to approximately \$6.638 million last year. This increase was due primarily to increased fees collected for services. The cash balance increased by approximately \$1,166,000 from the prior year. Total disbursements for the fiscal year increased by approximately 14.5 percent to a total of \$4.339 million partly because of increased payments to the Des Moines Water Works for purchased water.

#### INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Clive completed the year, its governmental funds reported a combined fund balance of approximately \$39,510,000, an increase of approximately \$13,133,000 above last year's total of approximately \$26,377,000. The following are the major reasons for the changes in cash balances from the prior year for the City's major funds.

- The General Fund is the chief operating fund of the City. At the end of the current fiscal year, the cash balance of the General Fund was \$2,522,573, a decrease of approximately \$1,420,000 from the prior year. Most of this decrease was due to decreased transfers received from the internal service fund which is used to finance equipment purchases.
- The Urban Renewal Tax Increment Fund was established to account for major urban renewal projects within the City's TIF districts. At the end of the fiscal year, the cash balance was \$2,487,541, a decrease of \$38,434 from the previous year. The decrease was the result of an increase developer rebate payments. Tax increment proceeds will be used for various development projects within the TIF district. Any debt will be paid off with incremental property taxes generated from the increased taxable valuation in the district.
- The Debt Service Fund cash balance increased by \$14,130,213 to \$17,043,927. This increase was due to 2 new bond issues for the purpose of refunding of various bond issues that will be callable on June 1, 2013 and June 1, 2014. \$16,790,933 in advance funds are held in escrow until the bonds can be called.
- The Capital Projects Fund was established to account for all resources used in the acquisition and construction of capital facilities with the exception of those that are financed through Enterprise Funds. At the end of the fiscal year, the cash balance was \$16,448,156, an increase of \$145,914 from the prior year. Bond proceeds for the Westcom project was the primary reason for the increase.

#### INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

The cash balance of the Enterprise, Sewer Fund increased by \$73,174 to \$2,348,571 due primarily to increased receipts from sewer charges.

The cash balance of the Enterprise, Water Fund increased by \$949,505 to \$1,695,770 due primarily to increased water sales.

#### **BUDGETARY HIGHLIGHTS**

In accordance with the Code of Iowa, the City Council annually adopts a budget following required public notice and hearings for all funds. Although the budget document presents functional disbursements by fund, the legal level of control is at the aggregated function level, not at the fund or fund type level. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Over the course of the year, the City amended its operating budget once. The amendment was approved on June 7, 2012 to provide for additional expenditures in certain City departments. The City had sufficient cash balances to absorb these additional costs.

The City's receipts were \$1,058,028 less than budgeted. This was primarily due to the City receiving less in intergovernmental receipts than anticipated, even after the amendments.

Even with the budget amendments, total disbursements were \$22,627,100 less than the amended budget. The actual disbursements for the public safety, capital projects and debt service were \$335,640, \$4,902,264 and \$16,650,666, respectively, less than the amended budget. This was primarily due to capital projects not progressing as originally budgeted and the budget including the payoff of bonds from new refunding bonds that won't be paid till FY13 and FY14.

#### **DEBT ADMINISTRATION**

At year-end, the City had \$63,150,008 in bonds and other long-term debt compared to \$52,105,262 last year as shown below.

•	Debt at Year-End in Thousands)
	June 30,
	2012 2011
General obligation bonds	\$63,100 \$51,995
Capital lease	27 40
Loan	23 7
Total	\$63,150 \$52,100

Debt increased as a result of three new bond issues.

The City's general obligation bond rating continues to carry an Aal rating, a rating that has been assigned by national rating agencies to the City's debt. The Constitution of the State of Iowa limits the amount of general obligation debt that cities can issue to 5 percent of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$63.15 million along with developer rebate agreements of \$9.9 million and other debt subject to the limit of \$0.05 million are well below the City's \$96.7 million legal debt limit.

More detailed information about the City's long-term liabilities is presented in Notes 3, 4 and 5 to the financial statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City's elected and appointed officials and citizens considered many factors when setting the 2012 fiscal year budget, tax rates, and fees that will be charged for various City activities. One of those factors is the economy. The City's population growth since the 2000 census is estimated at 12.90%. Unemployment in the greater Des Moines area stands at 5.4 percent. This compares with the state unemployment rate of 5.1 percent.

The U.S. Consumer Price Index (CPI) is a measure of the changes in retail prices of a fixed market grouping of consumer goods and services. The CPI-U for June 2012 was 229.478. For the 12 month period that ended in June 2012, the CPI-U increased 1.7 percent.

These indicators were taken into account when adopting the budget for 2013. Total receipts are expected to decrease 3.41 percent. Budgeted disbursements are expected to decrease by approximately \$803,000.

If these estimates are realized, the City's budgeted cash balance is expected to decrease about 4.217 million by the close of fiscal year 2013.

#### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Pamela Blessman, City Clerk, Clive, Iowa 50325.

**City of Clive** 

**Basic Financial Statements** 

Statement of Activities and Net Assets - Cash Basis

As of and for the year ended June 30, 2012

		Program Receipts		
			Operating Grants,	Capital Grants,
		Charges	Contributions and	Contributions and
	Disbursements	for Service	Restricted Interest	Restricted Interest
Functions/Programs:				
Governmental activities:				
Public safety	\$ 6,155,243	\$ 1,242,915	\$ 8,495	\$ -
Public works	2,871,362	711,955	1,465,165	-
Health and social services	6,897	-	-	
Culture and recreation	3,495,095	806,619	66,949	-
Community and economic development	2,995,686	322,360	-	-
General government	2,204,276	88,865	54,639	-
Debt service	6,013,638	-	14,256	-
Capital projects	4,218,236		-	1,656,160
Total governmental activities	27,960,433	3,172,714	1,609,504	1,656,160
Business type activities:				
Water	2,173,169	4,798,622	-	-
Sewer	1,826,549	2,181,741	-	-
Other	338,995	729,439	-	
Total business type activities	4,338,713	7,709,802	-	-
Total	\$32,299,146	\$ <u>10,882,516</u>	\$1,609,504	\$1,656,160

#### General receipts and transfers:

Property tax levied for:

General purposes

Debt service

Tax increment financing

Hotel/motel tax

Unrestricted interest on investments

Bond proceeds, net of premiums,

and payment of refunded bonds

M iscellaneous

Sale of capital assets

Transfers

Total general receipts and transfers

Change in cash basis net assets

Cash basis net assets beginning of year

Cash basis net assets end of year

#### **Cash Basis Net Assets**

Restricted:

Expendable:

Streets

Urban renewal purposes

Debt service

Other purposes

Unrestricted

#### Total cash basis net assets

Net (Disbursements) Receipts and Changes in Cash Basis Net Assets				
Governmental	Business Type			
Activities	Activities	Total		
\$ (4,903,833)	\$ -	\$ (4,903,833)		
(694,242)	-	(694,242)		
(6,897)	-	(6,897)		
(2,621,527)	-	(2,621,527)		
(2,673,326)	-	(2,673,326)		
(2,060,772)	-	(2,060,772)		
(5,999,382)	-	(5,999,382)		
(2,562,076)	-	(2,562,076)		
(21,522,055)	-	(21,522,055)		
-	2,625,453	2,625,453		
-	355,192	355,192		
	390,444	390,444		
	3,371,089	3,371,089		
(21,522,055)	2 271 000	(10.150.066)		
(21,522,055)	3,371,089	(18,150,966)		
8,947,602	-	8,947,602		
1,860,160	-	1,860,160		
4,391,736	-	4,391,736		
889,008	-	889,008		
48,042	-	48,042		
15,634,794	-	15,634,794		
1,178,407	117,654	1,296,061		
89,926	-	89,926		
2,323,327	(2,323,327)			
35,363,002	(2,205,673)	33,157,329		
33,303,002	(2,203,073)	33,137,327		
13,840,947	1,165,416	15,006,363		
26 772 700	4 105 150	20.069.966		
26,773,708	4,195,158	30,968,866		
\$ 40,614,655	\$ 5,360,574	\$ 45,975,229		
\$ 10,903,308	\$ -	\$ 10,903,308		
2,487,541	-	2,487,541		
17,043,927	-	17,043,927		
7,882,629	-	7,882,629		
2,297,250	5,360,574	7,657,824		
\$ 40,614,655	\$ 5,360,574	\$ 45,975,229		
Ψ 10,011,000	Ψ 5,500,571	Ψ 10,7/0,44		

# Statement of Cash Receipts, Disbursements and Changes in Cash Balances Governmental Funds

As of and for the year ended June 30, 2012

		Special Revenue		
		Urban Renewal	Debt	
	General	Tax Increment	Service	
Receipts:				
Property tax	\$7,446,445	\$ -	\$ 1,860,160	
Tax increment financing	-	4,391,736	-	
Other City tax	1,992,966	-	-	
Licenses and permits	326,452	-	-	
Use of money and property	55,531	-	14,257	
Intergovernmental	57,402	-	-	
Charges for service	2,787,170	-	-	
Special assessments	160 225	-	-	
Miscellaneous	169,335	4 201 726	1 074 417	
Total receipts	12,835,301	4,391,736	1,874,417	
Disbursements:				
Operating:				
Public safety	5,736,410	_	_	
Public works	1,539,887	_	_	
Health and social services	6,897	_	_	
Culture and recreation	3,287,881	_	_	
Community and economic development	720,346	2,184,205	_	
General government	1,770,708	2,101,203	_	
Debt service	-	2,257,021	3,756,617	
Capital projects	_	-	-	
Total disbursements	13,062,129	4,441,226	3,756,617	
			<u> </u>	
Excess (deficiency) of receipts				
over (under) disbursements	(226,828)	(49,490)	(1,882,200)	
Other financing sources (uses):				
Bond proceeds	-	_	_	
Bond premiums	<u>-</u>	_	521,269	
Proceeds from refunding bonds	<u>-</u>	_	16,490,000	
Payments of refunding bonds	<u>-</u>	_	(2,662,905)	
Sale of capital assets	39,427	_	-	
Operating transfers in	202,310	25,209	1,664,049	
Operating transfers out	(1,434,752)	(14,153)	-	
Total other financing sources (uses)	(1,193,015)	11,056	16,012,413	
-				
Net change in cash balances	(1,419,843)	(38,434)	14,130,213	
Cash balances beginning of year	3,942,416	2,525,975	2,913,714	
Cash balances end of year	\$ 2,522,573	\$ 2,487,541	\$ 17,043,927	
Cash Basis Fund Balances				
Restricted for: Debt service	¢	\$ -	¢ 17 042 027	
	\$ -		\$ 17,043,927	
Urban renewal purposes Streets	-	2,487,541	-	
	-	-	-	
Other purposes	0.750	-	-	
Assigned for Public Arts Maintenance	9,750	-	-	
Unassigned	2,512,823	-		
Total cash basis fund balances	\$ 2,522,573	\$ 2,487,541	\$ 17,043,927	
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Reconciliation of the Statement of Cash
Receipts, Disbursements and Changes in Cash Balances
to the Statement of Activities and Net Assets 
Governmental Funds

As of and for the year ended June 30, 2012

Total governmental funds cash balances (pages 18 - 19)	\$ 39,509,858
Amounts reported for governmental activities in the Statement of Activities and Net Assets are different because:	
The Internal Service Fund is used by management to charge the costs of partial self funding of the equipment replacement. The assets of the Internal Service	
Fund are included in governmental activities in the Statement of Net Assets.	1,104,797
Cash basis net assets of governmental activities (pages 16 -17)	<u>\$ 40,614,655</u>
Net change in cash balances (pages 18 - 19)	\$ 13,133,260
Amounts reported for governmental activities in the Statement of Activities and Net Assets are different because:	
The Internal Service Fund is used by management to charge the costs of	
equipment replacement to individual funds. The change on net assets of	
the Internal Service Fund is reported with governmental activities.	707,687
Change in cash balance of governmental activities (pages 16 - 17)	\$ 13,840,947

# Statement of Cash Receipts, Disbursements and Changes in Cash Balances $Proprietary\ Funds$

As of and for the year ended June 30, 2012

					Internal
		Enterpr	ise Funds		Service Fund
			Nonmajor		Г
	<b>W</b> 7.4	G.	Enterprise	Tr. 4.1	Equipment
On antina marinta	Water	Sewer	Funds	Total	Rep lacement
Operating receipts:	\$4.709.622	¢2 101 741	¢ 720.420	\$7.700.802	\$ -
Charges for service  Total operating receipts	\$4,798,622 4,798,622	\$2,181,741 2,181,741	\$ 729,439 729,439	\$7,709,802 7,709,802	
Total operating receipts	4,798,022	2,101,741	729,439	7,709,802	<del></del>
Operating disbursements:					
Business type activities	2,173,169	1,826,549	338,995	4,338,713	-
Total operating disbursements	2,173,169	1,826,549	338,995	4,338,713	
1 0		,	,		
Excess of operating receipts					
over operating disbursements	2,625,453	355,192	390,444	3,371,089	
Non-operating receipts:					
Sale of capital asset	-	-	-	-	50,500
Miscellaneous	110,725	-	6,929	117,654	
Total non-operating receipts	110,725		6,929	117,654	50,500
Excess of receipts over					
disbursements	2,736,178	355,192	397,373	3,488,743	50,500
Transfers					
Operating transfers in	-	-	-	-	657,188
Operating transfers out	(1,786,673)	(282,018)	(254,636)	(2,323,327)	
Net transfers	(1,786,673)	(282,018)	(254,636)	(2,323,327)	657,188
	0.40.505	52.154	1.40.505	1.165.416	<b>707</b> (00
Net change in cash balances	949,505	73,174	142,737	1,165,416	707,688
Cash balances beginning of year	746,265	2,275,397	1,173,496	4,195,158	397,109
cush bulances beginning of year	7 10,200	2,273,357	1,173,170	1,175,156	377,103
Cash balances end of year	\$1,695,770	\$2,348,571	\$1,316,233	\$5,360,574	\$1,104,797
Cash Basis Fund Balances					
TT	<b>01</b> (05 <b>55</b> 0	ФО 240 551	Ф1 21 ( 222	<b>05.260.554</b>	<b>#1 104 707</b>
Unrestricted	\$1,695,770	\$2,348,571	\$1,316,233	\$5,360,574	\$1,104,797
Total cash basis fund balances	\$1,695,770	\$2,348,571	\$1,316,233	\$5,360,574	\$1,104,797
		, , 1- , -			

# Statement of Cash Receipts, Disbursements and Changes in Cash Balances $Fiduciary\ Funds$

Year ended June 30, 2012

	<u>Cash Bond</u>
Additions:	\$ -
Deductions:	6,100
Net change in cash balance	(6,100)
Cash balance beginning of year	6,100
Cash balance end of year	\$ 0

#### Notes to Financial Statements

June 30, 2012

#### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Clive is a political subdivision of the State of Iowa located in Polk and Dallas Counties. It was first incorporated in 1956 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The City also provides water and sewer utilities for its citizens.

#### A. Reporting Entity

For financial reporting purposes, the City of Clive has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the City. The City of Clive has no component units which meet the Governmental Accounting Standards Board criteria.

#### Jointly Governed Organization

The City also participates in several jointly governed organization that provides goods or services to the citizenry of the City but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the (Note 11) The Des Moines Metro Waste Authority, the Des Moines Area Regional Transit Authority, the City of West Des Moines and the City of Clive Joint Fire Station and Emergency Medical Services Facility (Note 5), the Metropolitan Planning Organization, the Convention Visitors Bureau, Bravo Greater Des Moines, Inc., Central Iowa Traffic Safety Task Force, and the E911 Service Board.

#### Joint Ventures

The city participates in a joint venture that provide goods or services to the citizenry of the City and meet the criteria of a joint venture because there is an ongoing financial interest or responsibility by the participating governments. The City is a member of the following joint venture: the Des Moines Metropolitan Wastewater Reclamation Authority (Note 4).

#### B. Basis of Presentation

Government-wide Financial Statements - The Statement of Activities and Net Assets reports information on all of the nonfiduciary activities of the City. For the most part, the effect of the interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

Notes to Financial Statements - Continued

June 30, 2012

#### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### B. Basis of Presentation - Continued

The Statement of Activities and Net Assets presents the City's nonfiduciary net assets. Net assets are reported in the following categories/components:

Expendable Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those that are clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental and proprietary funds are aggregated and reported as nonmajor governmental and proprietary funds, respectively.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

### Special Revenue:

The Urban Renewal Tax Increment Fund is used to account for tax increment financing collections and the repayment of tax increment financing indebtedness.

The Debt Service Fund is utilized to account for the payment of interest and principal on the City's general long-term debt.

Notes to Financial Statements - Continued

June 30, 2012

#### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### B. Basis of Presentation - Continued

The Capital Projects Fund is utilized to account for all resources used in the acquisition and construction of capital facilities with the exception of those that are financed through enterprise funds.

The City reports the following major proprietary funds:

The Enterprise, Water Fund accounts for the operation and maintenance of the City's water system.

The Enterprise, Sewer Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.

The City also reports the following additional funds:

An Internal Service Fund is utilized to account for the financing of goods or services purchased by one department of the City and provided to other departments or agencies on a cost reimbursement basis. This is composed of the Equipment Replacement Fund. This proprietary fund is reported with governmental activities in the government wide statements.

Fiduciary funds account for assets held by the City in a trustee capacity or as an agent on behalf of others. The City's fiduciary funds consist of:

Cash Bond Fund, which is custodial in nature, reports assets and does not involve measurement of the results of operations. This fund functions primarily as a clearing mechanism for resources which are collected by the City, held for a period, and then disbursed to an authorized recipient.

#### C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, and then by general receipts.

Notes to Financial Statements - Continued

June 30, 2012

#### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### C. Measurement Focus and Basis of Accounting - Continued

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications - committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

Enterprise funds apply all applicable GASB pronouncements as well as Financial Accounting Standards Board Statements and Interpretations, Accounting Principle Board Opinions and Accounting Research Bulletins issued on or before November 30, 1989 which do not conflict with or contradict GASB pronouncements and which apply to the comprehensive basis of accounting used.

#### D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

<u>Nonspendable</u> - Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

<u>Restricted</u> - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors, or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Assigned - Amounts the City Council intends to use for specific purposes.

Unassigned - All amounts not included in other spendable classifications.

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information.

#### F. Property Taxes

All City property taxes must be certified to the Polk or Dallas County Auditors on or before the fifteenth day of March of each year for the upcoming fiscal year which runs from July 1 to June 30. Property taxes are levied in June and attached as an enforceable lien on the property on July 1.

Property taxes levied for the year ending June 30, 2012, attached as an enforceable lien on July 1, 2011, with the first half installment being delinquent after September 30, 2011 and the second half installment being delinquent after March 31, 2012.

Notes to Financial Statements - Continued

June 30, 2012

#### (2) CASH AND POOLED INVESTMENTS

The City's deposits in banks at June 30, 2012, were entirely covered by Federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to ensure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2012, the City had \$24,372,589 in public funds money market accounts.

In addition, the City had investments in the Iowa Public Agency Investment Trust which are valued at an amortized cost of \$875,131 pursuant to Rule 2a-7 under the Investment Company Act of 1940.

<u>Interest rate risk</u> - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

Credit risk - The City's investment in the Iowa Public Agency Investment Trust is unrated.

#### (3) LONG TERM DEBT

The following is a summary of the changes in the outstanding long-term debt of the City for the year ended June 30, 2012:

	Balance		Balance			Balance	
	June 30, 2011	Issued	Redeemed	June 30, 2012			
Governmental Activities							
General obligation bonds	\$51,995,000	\$17,730,000	\$ 6,625,000	\$63,100,000			
Capital lease	39,762	-	13,254	26,508			
Loans (Note 5)	70,500		47,000	23,500			
	\$52,105,262	\$17,730,000	\$ 6,685,254	\$63,150,008			

Annual debt service requirements to maturity for general obligation bonds are as follows:

Year	Genera	General Obligation	
Ending	Bon	Bonds	
June 30,	Principal	Interest	
2013	\$13,615,000	\$1,977,090	
2014	12,790,000	1,432,155	

Notes to Financial Statements - Continued

June 30, 2012

#### (3) LONG TERM DEBT - CONTINUED

2015	5,000,000	980,818
2016	5,105,000	870,508
2017	5,155,000	750,543
2018-2022	19,060,000	1,836,870
2023-2026	2,375,000	149,100
Total	\$63,100,000	\$7,997,084

The City paid \$1,814,329 in interest on debt obligations for the year ended June 30, 2012. Total principal paid on debt for the year ended June 30, 2012 was \$6,685,254. Interest rates on debts range from 0.00% to 5.00%. Bonds to be called per crossover refunding, detailed below, are reported as maturing in the year they will be recalled in the above maturity schedule.

#### Capital Lease

The City entered into a 28E agreement with several other metro cities and the Metro Waste Authority for the lease purchase of a metropolitan salt storage facility. The agreements call for each city to pay its proportionate share (approximately 45% for the City of Clive) of said costs based on each city's allocated salt storage capacity. The cities cannot withdraw from the agreement before June 30, 2013. Withdrawal after June 30, 2013 causes the City to forfeit all rights, title, ownership and interest in the shared building. The City is to make payments of \$13,254.06 per year with a final payment due on July 1, 2013. Balance owed at June 30, 2012 was \$26,508.

As of June 30, 2012, the future minimum payments on the lease are as follows:

<u>June 30,</u>	
2013	13,254
2014	13.254

#### Crossover Refundings

On December 27, 2010, the City issued \$5,52 million in general obligation refunding bonds with interest rates ranging between 1.00% and 3.50%. The city issued the bonds for a crossover refunding of \$2,735,000 of the essential corporate purpose 2001 bonds with interest rates ranging between 4.50% and 5.00%, \$725,000 of the essential corporate purpose 2002 bonds with interest rates ranging between 3.90% and 5.00%, and \$1,875,000 of urban renewal 2002 bonds with interest rates ranging between 3.85% and 4.80%. The City used the net proceeds along with other resources to purchase U.S. government securities. These securities were deposited in an irrevocable trust of provide for future debt service on the refunded portion of these bonds at their callable dates. The 2001 bond issue was recalled on June 1, 2011 and the 2002 bond issues was recalled on June 1, 2012. The refunding will reduce total debt service payments over the next 11 years by approximately \$407,000. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of approximately \$402,000.

On March 1, 2012, the City issued \$8.73 million in general obligation refunding bonds with interest rates ranging between 1.50% and 2.50%. The City issued the bonds for a crossover refunding of \$1,100,000 of the essential corporate purpose 2003 bonds with interest rates ranging between 3.45% and 3.90%, \$920,000

Notes to Financial Statements - Continued

June 30, 2012

#### (3) LONG TERM DEBT - CONTINUED

of the essential corporate purpose 2004 bonds with interest rates ranging between 3.65% and 3.95%, \$300,000 of the essential corporate purpose 2006A bonds with interest rates ranging between 3.75% and 4.00%, and \$6,370,000 of the urban renewal 2006B bonds with interest rates ranging between 3.65% and 4.25%. The City used the net proceeds along with other resources to purchase U.S. government securities. These securities were deposited in an irrevocable trust to provide for future debt service on the refunded portion of these bonds at their callable dates. The bond issues will be recalled on June 1, 2013. At June 30, 2012 the city had \$8,895,988 in an escrow account for payment on the bonds on June 1, 2013. The refunding will reduce total debt service payments over the next 11 years by approximately \$795,100. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of approximately \$738,700.

On May 15, 2012, the City issued \$7.76 million in general obligation refunding bonds with interest rates ranging between 2.00% and 2.375%. The City issued the bonds for a crossover refunding of \$6,560,000 of the essential corporate purpose 2005B bonds with interest rates ranging between 4.00% and 4.25%. The City used the net proceeds along with other resources to purchase U. S. government securities. These securities were deposited in an irrevocable trust to provide for future debt service on the refunded portion of these bonds at their callable dates. The 2005B bond issue will be recalled on June 1, 2014. At June 30, 2012, the City had \$7,891,945 in an escrow account for payment on the 2005B bonds on June 1, 2014. The refunding will reduce total debt service payments over the next years by approximately \$401,300. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of approximately \$372,900.

#### (4) JOINT VENTURES AND COMMITMENTS

The City is a partic ipating community in the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) joint venture. This joint venture provides primary and secondary treatment of sewer flows for the participating communities. The Amended and Restated Agreement for the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) was effective on July 1, 2004. This agreement amended and restated the previous Integrated Community Area (I.C.A.) Agreement to provide continued operation, improvements and expansion. The WRA Agreement establishes the WRA as a separate legal entity with its own Board, creates an independent governance structure, establishes an independent bonding authority for the WRA and provides a framework for additional communities to participate.

Annually, the WRA establishes an allocation to all participating communities based on operations, maintenance, debt service and reserve requirements. Allocations are based on wastewater reclamation facility flows and are adjusted prospectively for differences in budgeted flows and actual flows.

The City of Clive retains an ongoing financial responsibility to the WRA since it is obligated in some manner for the debts of the joint venture through the annual allocation. Although the debt of the WRA is to be paid solely and only from WRA revenues, the participating communities in the joint venture cannot withdraw from the joint venture while any of the bonds issued during the time the communities were a participating community are still outstanding. The WRA Sewer Revenue Bonds Series 2004A, 2004B, 2006 and the 2008 and 2009 State Revolving Loan Funds include provisions that place the WRA debt service requirements on the same parity and rank as other debts of the participating communities.

Notes to Financial Statements - Continued

June 30, 2012

#### (4) JOINT VENTURES AND COMMITMENTS - Continued

The WRA Sewer Revenue Bonds Series 2004B and 2006 bonds were issued for capital expansion. The WRA Agreement requires the debt service on these bonds and loans to be allocated to the participating communities based on the WRA flows of the core communities and expansion communities of each calendar year. As of June 30, 2012, the Series 2004B bonds had a balance of \$60,025,000 and the City of Clive's estimated future allocated based on the WRA flows is currently \$2,850,435, or 4.75%. As of June 30, 2012, the Series 2006 bonds had a balance of \$34,985,000 and the City of Clive's estimated future allocation based on the WRA Flows is currently \$1,502,725 or 4.30%. The State Revolving Loans are to be paid by the participating communities based on the existing allocations under the prior I.C.A. agreement. As of June 30, 2012 the State Revolving Loans had a balance of \$153,679,700 and the City of Clive's estimated future allocation based on the WRA flows is currently \$6,969,100 or 4.53%. The State Revolving Loans that existed prior to the 2004 agreement are to be paid by the participating communities based on the existing allocations under the prior I.C.A. agreement. As of June 30, 2012, the WRA had \$6,139,000 in outstanding pre 2004 State Revolving Loans, of which \$191,122 or 3.11% of future principal debt service is a commitment of the City of Clive.

The WRA Agreement does not provide for the determination of an equity interest for the participating communities. Withdrawing from the joint venture is a forfeit of all reversionary interest and no compensation will be paid. Pursuant to the new agreement, the City's investment in the joint venture under the I.C.A. Agreement has been contributed to the new WRA organization. The City retains a reversionary interest percentage in the net assets of the WRA redeemable only in the event the WRA is dissolved. During the year ended June 30, 2012 the City paid the WRA \$1,131,630 for operations, maintenance, equipment replacement and debt service payments.

The WRA issues separate financial statements that may be obtained at 3000 Vandalia Road, Des Moines, Iowa 50317-1346.

#### WRA Facility Cost Reimbursement Agreement

The Cities of Clive and West Des Moines are parties to the WRA Agreement dated February 19, 1979, which imposes costs on both entities as users of the Des Moines WRA Region Wastewater Treatment Plant and the sewer lines and facilities compromising the WRA system. The City of Clive has made certain portions of its sanitary sewer facilities connected to the WRA system available to the City of West Des Moines.

The City of West Des Moines is obligated to reimburse the City of Clive based upon their sewer usage. During the fiscal year ended June 30, 2012, the City of Clive received reimbursement of \$0 for that period.

The City and the Urbandale Windsor Heights Sanitary (UWHD) District are part of the WRA. UWHD has agreed to assume responsibility for the payment of \$2,000,000 of the City of Clive's obligation for the Southwest Diversion Project costs, with payments to be made in ten annual payments of \$200,000. During the fiscal year ended June 30, 2012, the City of Clive received \$200,000 from the UWHD, representing the sixth payment under the agreement.

Notes to Financial Statements - Continued

June 30, 2012

#### (5) JOINT FIRE STATION AND EMERGENCY MEDICAL SERVICES FACILITY

The joint facility with the City of West Des Moines was established for the purpose of constructing, operating and managing a fire station and emergency medical services facility. The joint facility was developed as the result of a 28E agreement between the City of Clive and the City of West Des Moines. The City of West Des Moines was designated the "Lead Agency" and, as such, is responsible for accounting for all disbursements relating to the project.

Originally, \$2,000,000 worth of bonds had been issued by the City of West Des Moines. The City of Clive annually pays forty-seven percent of the bonds and interest due.

The future maturities of the bonds are as follows:

Year Ending			
June 30,	Principal_	Interest	Total
2013	\$ 23,500	\$ 460	\$ 23,960

During the year ended June 30, 2012, the City paid \$47,000 and \$2,302 in principal and interest, respectively. The City is also obligated to remit a share of operating and administration costs. During the year ended June 30, 2012, these costs totaled \$634,434.

In accordance with the Joint Facility Agreement, legal title to the joint facility is held by the City of West Des Moines for the benefit and use of the communities.

Complete financial statements for the City of West Des Moines can be obtained from the City Clerk's office at the City of West Des Moines.

#### (6) PENSION AND RETIREMENT SYSTEMS

#### Municipal Fire and Police Retirement System of Iowa

The City contributes to the Municipal Fire and Police Retirement System of Iowa (the Plan), which is a cost-sharing, multiple-employer defined benefit pension plan administered by a Board of Trustees. The Plan provides retirement, disability and death benefits which are established by state statute to plan members and beneficiaries. The Plan issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to Municipal Fire and Police Retirement System of Iowa, 7155 Lake Drive, Suite 201, West Des Moines, Iowa 50266.

Plan members are required to contribute 9.40% of earnable compensation and the City's required contribution rate based upon an actuarially determined nominal contribution rate, can not be less than 24.76% of earnable compensation. Contribution requirements are established by state statute. The City's contributions to the Plan for the years ended June 30, 2012, 2011 and 2010 were \$378,60, \$288,660, and \$244,458, respectively, which met the required minimum contribution for each year.

### **IPERS**

The City contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Notes to Financial Statements - Continued

June 30, 2012

#### (6) PENSION AND RETIREMENT SYSTEMS - CONTINUED

Most regular plan members are required to contribute 5.38% of their annual covered salary and the City is required to contribute 6.95% of annual covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by State statute. The City's contribution to IPERS for the years ended June 30, 2012, 2011 and 2010 were \$497,905, \$408,220, and \$385,172, respectively, equal to the required contributions for each year.

#### DEFERRED COMPENSATION

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457, as amended on August 20, 1996. The plan, available to all full time City employees, permits them to defer a portion of their salary until future years. The deferred compensation is held in trust for the exclusive benefit of participants (or their beneficiaries in the event of the participant's death) until termination, retirement, death, or an unforeseeable emergency. The City provides neither administrative service to plan nor investment advice for the plan.

#### (7) COMPENSATED ABSENCES

City employees accumulate a limited amount of earned but unused vacation, sick and other hours for subsequent use or for payment upon termination or retirement. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation, sick time, comp time and fluctuating holiday termination payments payable to employees at June 30, 2012, primarily relating to the General Fund, is as follows:

Type of Benefit	Amount
Vacation	\$195,123
Sick	188,218
Other	62.936

Sick leave is payable when used or upon retirement if the employee is over fifty-five years of age. If paid upon retirement, payment is made for up to 50 percent of accrued sick leave, not to exceed 360 hours. Compensated absences are not paid at death. This liability has been computed based on rates of pay in effect at June 30, 2012.

#### (8) DEVELOPMENT AGREEMENTS

The City has entered into various development agreements for urban renewal projects. These agreements call for the City to make economic development tax rebate payments each year out of incremental taxes received by the City. These arrangements run for 5 to 10 years. Payments totaling \$2,184,205 were made during the year ended June 30, 2012 under these agreements. Estimated amounts to be paid in future years on development agreements totaled \$9.9 million.

#### (9) CONSTRUCTION CONTRACTS

The City has entered into various construction contracts totaling approximately \$9,508,000. The unpaid contract balances as of June 30, 2012 totaled approximately \$2,503,400 which will be paid as work on the projects progresses.

Notes to Financial Statements - Continued

June 30, 2012

#### (10) RISK MANAGEMENT

The City is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 663 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 150 percent of the total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The City's annual contributions to the Pool for the year ended June 30, 2012 were \$199,411.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured in an amount not to exceed \$2,650,000 per claim. For members requiring specific coverage from \$3,000,000 to \$12,000,000, such excess coverage is also reinsured. Property and automobile physical damage risks are retained by the Pool up to \$150,000 each occurrence, each location, with excess coverage reinsured by the Travelers Insurance Company.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event that a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. As of June 30, 2012, settled claims have not exceeded the risk pool or reinsurance coverage since the pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Members withdrawing within the first six years of membership may receive a partial refund

Notes to Financial Statements - Continued

June 30, 2012

#### (10) RISK MANAGEMENT - CONTINUED

of their casualty capital contributions. If a member withdraws after the sixth year, the member is refunded 100 percent of its casualty capital contributions, however, the refund is reduced by an amount equal to the annual casualty operating contribution which the withdrawing member would have made for the one-year period following withdrawal.

The City also carries commercial insurance purchased from other insurers for coverage associated with workmen's compensation. The City assumes liability for any deductibles, and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### (11) JOINTLY GOVERNED ORGANIZATIONS AND COMMITMENTS

#### (a) METRO WASTE AUTHORITY

The City, in conjunction with various other municipalities, has created the Metro Waste Authority. The Organization was established for the primary purpose of providing for the economic disposal, or collection and disposal, of solid waste produced or generated by each participant. In the event of withdrawal or dissolution, the net assets of the Organization will be prorated among the municipalities. The Organization is governed by a board composed of an elected representative of the governing body of each participating governmental jurisdiction. During the year ended June 30, 2012, the City paid \$147,737 to the Metro Waste Authority.

#### (b) CONVENTION VISITORS BUREAU (CVB)

An agreement was entered into by the Cities of Clive, various other metro area cities, and the County of Polk to establish an area-wide effort for the promotion of tourism and convention activities in the Greater Des Moines metropolitan area. Each government agrees to remit two-sevenths of their hotel/motel tax revenues for use by the CVB. During the fiscal year ended June 30, 2012, the City of Clive remitted \$254,000 to the CVB.

#### (c) DES MOINES METROPOLITAN PLANNING ORGANIZATION (MPO)

The City, in conjunction with three counties and various other metro cities has created the Des Moines Metropolitan Planning Organization (MPO). The MPO is organized as a separate legal entity pursuant to the provisions of Chapter 28E of the Code of Iowa, with the powers and purposes to carry out transportation planning activities for the metropolitan area. The City of Clive paid the MPO \$17,455 for its portion of the services during the year ended June 30, 2012.

#### (d) METRO HOME IMPROVEMENT PROGRAM

An agreement was entered into by the cities of Clive, Altoona, Ankeny, Grimes, Johnston, Pleasant Hill, Urbandale, West Des Moines and Windsor Heights to share certain costs for the operation of a housing rehabilitation program within their respective communities. The City of West Des Moines is the coordinating agency for the program. During the fiscal year ended June 30, 2012, the City paid \$25,082 for its share of costs.

Notes to Financial Statements - Continued

June 30, 2012

#### (11) JOINTLY GOVERNED ORGANIZATIONS AND COMMITMENTS - CONTINUED

#### (e) WESTCOM

An agreement was entered into by the cities of Clive, Urbandale and West Des Moines to share certain costs for a consolidated dispatch unit for police, fire and emergency medical services. The City of West Des Moines is the coordinating agency for the program during the fiscal year ended June 30, 2012. The City paid \$333,959 for its share of costs.

#### (12) LEASES

The City has entered into three cancelable lease agreements to lease water tower space to communication companies. The lease with US Cellular Operating Company commenced on August 31, 1987 for a term of twenty years. The lease was amended on April 1, 2000 and calls for payment of \$400 per month. Under the terms of the lease, the lessee has the option to renew for two additional five year terms at the current monthly rate as adjusted by the Consumer Price Index. Current monthly payments are \$510.52.

On March 18, 1996, the City executed a five year lease, with three additional five year renewal options, with MajorCo, L.P. Annual rent under the term of the lease is \$6,389.

The City has also executed a lease with Voicestream PCS I LLC. The initial lease term is for a period of five years, terminating on October 28, 2001 and renewed for five years. Under the terms of the lease agreement the lease will automatically be renewed for five additional five year terms unless the tenant notifies the City in writing. Annual rent is \$13,688 upon the automatic renewal occurring in October, 2011.

Future minimum lease collections are as follows:

2013	\$ 19,814
2014	19,814
2015	19,814
2016	19,814
2017	10,178

#### (13) IOWA EVENTS CENTER

An agreement was entered into by the City and Polk County, Iowa to commit City funding for the financing of the construction of the Iowa Events Center Project in Des Moines. The City is to provide a grant of \$625,000 to be used by the County for the project. The funds were originally to be advanced over 10 years with payments beginning the fiscal year ending June 30, 2004. On September 22, 2005, this agreement was amended to decrease the annual payments and extend the period of payment through 2019. Payments totaling \$31,250 were paid during the year ended June 30, 2012.

#### Notes to Financial Statements - Continued

June 30, 2012

#### (14) INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2012 is as follows:

Transfer to	Transfer from	Amount
General	Special Revenue:	
	Road Use Tax	\$ 35,600
	Capital Projects	66,750
	Enterprise:	20.400
	Water	29,400
	Sewer Storm Sewer	34,600
	Storm Sewer	35,960 202,310
Special Revenue:		
TIF Debt Service	Capital Projects	25,209
Debt Service	Capital Projects	21,439
	Enterprise:	
	Water	1,628,457
	Special Revenue	
	TIF Debt Service	14,153
		1,664,049
Capital Projects	General	\$1,109,752
	Special Revenue:	
	Road Use	75,065
	Enterprise:	
	Water	50,140
	Sewer	160,000
	Storm Water	140,000
		1,534,957
Internal Service	General	325,000
	Special Revenue:	,
	Road Use	87,418
	Enterprise	,
	Water	78,676
	Sewer	87,418
	Storm Water	78,676
		657,188
Total		\$4,083,713

Transfers generally move resources from the fund required to collect the resources to the fund statutorily required to disburse the resources.

Notes to Financial Statements - Continued

June 30, 2012

#### (15) RELATED PARTY TRANSACTIONS

The City had business transactions between the City and City officials totaling \$4,125 during the year ended June 30, 2012.

#### (16) POST-EMPLOYMENT BENEFITS

All full-time employees who retire or become disabled are offered the following post-employment benefit options:

Health insurance - For employees wishing to voluntarily retire prior to the age of 65 who are a minimum of 55 years of age at the time of retirement; have at least 20 years of service with the City; and wish to remain on the City employee health insurance plan, the City will assist the employee with the cost of single coverage health insurance until the retiree reaches the age eligible to receive Medicare, according to a schedule based upon length of continued regular full-time service to the City.

For months of service not totaling a full year, the percentage amount of single coverage paid by the City will be prorated by full month. The City will also provide \$10,000 in life insurance coverage until age eligible. Dental and vision coverage can be continued at the expense of the employee.

After the retiree reaches the Medicare eligible age, any dependent the retiree has covered under the City employee health plan may continue his/her coverage under the City's plan for three more years, or until the dependent reaches the Medicare eligible age, whichever occurs first. The retiree is responsible for expenses related to the policy.

Life insurance - The option of converting the employee's City-paid policy from term insurance to whole life insurance at the individual's expense with the City's life insurance carrier.

Long-term disability - The option of converting the employee's City-paid group policy to a personal policy at the individual's expense with the City's long-term disability insurance carrier.

The above options, while at the individual's own expense, are included within the City's overall insurance package. Therefore, a portion of the above coverage is being subsidized by the City and its current employees, which results in an implicit subsidy and an OPEB liability, except for long-term liability.

There are 105 active and 6 retired/disabled members in the plan. Participants must be age 55 or older at retirement.

<u>Funding Policy</u> - The contribution requirements of plan members are established and may be amended by the City. The City currently finances the retiree benefit plan on a pay-as-you-go-basis. The most recent active member monthly premiums for the City and plan members are as follows:

		Deductible	
	\$ 0	\$ 250	\$2,500
Employee - single	\$ 434	\$ 387	\$ 286
Employee - spouse/child	975	864	681
Employee - family	1,169	1,050	708

Notes to Financial Statements - Continued

June 30, 2012

#### (16) POST-EMPLOYMENT BENEFITS - CONTINUED

The same monthly premiums apply to retirees. For the year ended June 30, 2012, the City contributed \$1,179,658 to the plan.

The City has entered into an agreement with the City Manager which formally identifies the financial obligation of the City to them in the event of an involuntary employment termination. The severance agreement provides for a termination payment equal to six months wages plus six months of benefits. The compensation rate is based upon the compensation paid to the applicable employee at the time of termination.

#### (17) SUBSEQUENT EVENTS

The City also entered into construction contracts of approximately \$1,291,000 for various capital projects.

The City has evaluated all subsequent events through January 17, 2013, the date the financial statements were available to be issued.

**Other Information** 

## Budgetary Comparison Schedule of Receipts, Disbursements, and Changes in Balances -Budget and Actual (Cash Basis) - All Governmental Funds and Proprietary Funds

#### Other Information

Year ended June 30, 2012

	Governmental Funds Actual	Proprietary Funds Actual	Less Funds not Required to Be Budgeted	Total	
Receipts:	<b>**</b>	•	Φ.	<b>*</b> 10 00 <b>7 7</b> 6	
Property tax	\$10,807,762	\$ -	\$ -	\$ 10,807,762	
Tax increment financing	4,391,736	-	<del>-</del>	4,391,736	
Other City tax	1,992,966	-	_	1,992,966	
Licenses and permits	326,452	=	-	326,452	
Uses of money and property	102,529	-	-	102,529	
Intergovernmental	2,670,845	-	=	2,670,845	
Charges for service	2,787,170	7,709,802	-	10,496,972	
Special assessments	164,390	-	-	164,390	
Miscellaneous	509,483	168,154	-	677,637	
Total receipts	23,753,333	7,877,956	-	31,631,289	
Disbursements:					
Public safety	6,155,243	=	-	6,155,243	
Public works	2,871,362	-	-	2,871,362	
Health and social services	6,897	-	_	6,897	
Culture and recreation	3,495,095	-	-	3,495,095	
Community and economic development	2,995,686	=	=	2,995,686	
General government	2,204,276	_	-	2,204,276	
Debt service	6,013,638	_	_	6,013,638	
Capital projects	4,218,236	_	_	4,218,236	
Business type activities	, -,	4,338,713	_	4,338,713	
Total disbursements	27,960,433	4,338,713	-	32,299,146	
Excess (deficiency) of receipts					
over (under) disbursements	(4,207,100)	3,539,243	-	(667,857)	
Other financing sources (uses), net	17,340,360	(1,666,139)	707,688	14,966,533	
Excess of receipts over disbursements and other financing sources (uses):	13,133,260	1,873,104	707,688	14,298,676	
Balances beginning of year	26,376,598	4,592,267	314,605	30,654,260	
Balances end of year	\$39,509,858	\$6,465,371	\$1,022,293	\$44,952,936	
	400,000,000	Ψυ,.υυ,υ/1	ψ1,02 <b>2,2</b> 20	Ψ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	

		Final to
		Total
		Variance-
Budgete	ed Amounts	Positive
Original	Final	(Negative)
\$ 10,753,632	\$ 10,753,632	\$ 54,130
4,305,062	4,305,062	86,674
2,193,952	2,193,952	(200,986)
260,620	260,620	65,832
199,524	201,024	(98,495)
1,524,951	1,534,551	1,136,294
10,069,050	10,091,250	405,722
21,826	21,826	142,564
3,325,000	3,327,400	(2,649,763)
32,653,617	32,689,317	(1,058,028)
6 411 102	6 400 003	225.640
6,411,183	6,490,883	335,640
2,973,067	2,987,367	116,005
17,200	17,200	10,303
3,501,956 3,111,543	3,529,156 3,133,543	34,061 137,857
		310,822
2,461,998	2,515,098	· · · · · · · · · · · · · · · · · · ·
5,523,904 7,920,500	22,664,304 9,120,500	16,650,666 4,902,264
4,446,995	4,468,195	129,482
36,368,346	54,926,246	22,627,100
30,300,340	34,920,240	22,027,100
(3,714,729)	(22,236,929)	21,569,072
(- ).	( , , - )	, ,
1,951,500	20,311,500	5,344,967
(4 <b>=</b> (2 <b>-</b> 2 - 2 )	(4.00 - 150)	16001107
(1,763,229)	(1,925,429)	16,224,105
23,555,327	23,555,327	7,098,933
	43,333,341	1,070,733
\$21,792,098	\$21,629,898	\$23,323,038

Notes To Other Information - Budgetary Reporting

June 30, 2012

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Internal Service Funds and Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Permanent Funds and Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$18,557,900. This budget amendment is reflected in the final budgeted amounts.

**Supplementary Information** 

## Schedule of Cash Receipts, Disbursements and Changes in Cash Balances Nonmajor Governmental Funds

As of and for the year ended June 30, 2012

		Sı	pecial Revenue
	Road Use Tax	Employee Benefits	Forfeitures
Receipts:			
Property tax	\$ -	\$1,501,157	\$ -
Intergovernmental	1,465,164	-	-
Miscellaneous		-	13,051
Total receipts	1,465,164	1,501,157	13,051
Disbursements:			
Operating:			
Public safety	-	413,866	4,967
Public works	1,174,898	156,577	-
Culture and recreation	-	195,409	-
Community and economic development	-	91,135	-
General government		433,568	
Total disbursements	1,174,898	1,290,555	4,967
Excess of receipts over disbursements	290,266	210,602	8,084
Other financing (uses):			
Operating transfers out	(198,083)	-	
Total other financing (uses)	(198,083)	-	=
Net change in cash balances	92,183	210,602	8,084
Cash balances beginning of year	469,318	157,135	57,176
Cash balances end of year	\$ 561,501	\$ 367,737	\$ 65,260
Cash Basis Fund Balances Restricted for:			
Streets	\$ 561,501	\$ -	\$ -
Other purposes		367,737	65,260
Total cash basis fund balances	\$ 561,501	\$ 367,737	\$ 65,260

	Park		
D	onations	Library	Total
		•	<b>.</b>
\$	-	\$ -	\$ 1,501,157
	-	-	1,465,164
	7,669	8,677	29,397
	7,669	8,677	2,995,718
	-	-	418,833
	=	=	1,331,475
	-	11,805	207,214
	-	-	91,135
	-	=	433,568
	=	11,805	2,482,225
	7,669	(3,128)	513,493
	-	-	(198,083)
	-	-	(198,083)
	7,669	(3,128)	315,410
	2,651	5,971	692,251
\$	10,320	\$ 2,843	\$ 1,007,661
\$	-	\$ -	\$ 561,501
	10,320	2,843	446,160
\$	10,320	\$ 2,843	\$ 1,007,661

**City of Clive** 

## Schedule of Cash Receipts, Disbursements and Changes in Cash Balances Nonmajor Proprietary Funds

As of and for the year ended June 30, 2012

	Storm Water	Water Utility Deposits	Total
Operating receipts:			
Charges for service	\$ 686,854	\$42,585	\$ 729,439
Total operating receipts	686,854	42,585	729,439
Operating disbursements:			
Business type activities	313,397	25,598	338,995
Total operating disbursements	313,397	25,598	338,995
Excess of operating receipts over			
operating disbursements	373,457	16,987	390,444
Non-operating receipts:			
Miscellaneous	6,892	37	6,929
Total non-operating receipts	6,892	37	6,929
Excess of receipts over disbursements	380,349	17,024	397,373
Transfers:			
Operating transfers out	(254,636)	-	(254,636)
Net change in cash balances	125,713	17,024	142,737
Cash balances beginning of year	938,432	235,064	1,173,496
Cash balances end of year	\$1,064,145	\$252,088	\$1,316,233
Cash Basis Fund Balances			
Unrestricted	1,064,145	252,088	1,316,233
Total cash basis fund balances	\$1,064,145	\$252,088	\$1,316,233

## Schedule of Cash Receipts, Disbursements and Changes in Cash Balances Capital Project Funds

As of and for the year ended June 30, 2012

	Fiber Optics	PW Property Acquisition	Shared Fire Training	Flood Alert	Dymond Public Safety
Receipts:	- 1	- 4			<u>.</u>
Use of money and property:					
Interest on investments	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Special assessments	-	-	-	-	-
Miscellaneous	=	=	=	=	1,215
Total receipts	-		_	-	1,215
Disbursements:	-	-	-	-	178,127
Excess (deficiency) of receipts over					
(under) disbursements	-	-	-	-	(176,912)
Other financing sources (uses):					
Bond proceeds	=	=	-	_	=
Bond premium	-	-	-	-	-
Operating transfers in	-	-	-	-	-
Operating transfers out	-	-	-	-	<u> </u>
Total other financing sources (uses)	-		-	-	
Net change in cash balances	-	-	-	-	(176,912)
Cash balances beginning of year	3,497	79,583	18,568	34,000	13,492
Cash balances end of year	\$ 3,497	\$ 79,583	\$ 18,568	\$ 34,000	\$(163,420)
Restricted for:					
Streets	\$ -	\$ -	\$ -	\$ -	\$ -
Other purposes	3,497	79,583	18,568	34,000	-
Unassigned	-	-	-	<u>-</u>	(163,420)
Total cash basis fund					
balances	\$ 3,497	\$ 79,583	\$ 18,568	\$ 34,000	\$(163,420)

DPSC Retaining Wall	Westcom	West Pet	Aquatic Improvements 2012	Verona Hills Trail	Walnut Ridge Park	West View Bend Park
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
- - 471	- -	13,685	- - -	159,168 - -	- - -	- - -
471	-	13,685	-	159,168	-	-
20,874	236,290	17	22,449	16,612		
(20,403)	(236,290)	13,668	(22,449)	142,556	<del>-</del>	<u>-</u>
- - -	1,240,000 46,430 -	- - -	- - -	- - -	- - -	- - -
<u> </u>	1,286,430	- -	- -	- -	- -	<del></del>
(20,403)	1,050,140	13,668	(22,449)	142,556	-	-
85,385	-	-	473,273	(82,243)	12,066	40,000
\$ 64,982	\$1,050,140	\$13,668	\$450,824	\$ 60,313	\$ 12,066	\$ 40,000
\$ - 64,982	\$ - 1,050,140 -	\$ - 13,668	\$ - 450,824	\$ - 60,313	\$ - 12,066 -	\$ - 40,000 -
\$ 64,982	\$1,050,140	\$13,668	\$450,824	\$ 60,313	\$12,066	\$ 40,000

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances Capital Project Funds

As of and for the year ended June 30, 2012

	Aquatics Trail Connect	Campbell Rec Area	North Neighborhood Park Land	Trail Paving	Welcome Sign
Receipts:				- u - u - g	
Use of money and property:					
Interest on investments	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Special assessments	-	-	-	-	-
Miscellaneous		-	-	-	
Total receipts		-	-		<del>-</del>
Disbursements:	31,112	14,341	-	18,100	
Excess (deficiency) of receipts over					
(under) disbursements	(31,112)	(14,341)	-	(18,100)	
Other financing sources (uses):					
Bond proceeds	_	-	-	-	-
Bond premium	-	=	-	=	=
Operating transfers in	-	-	-	-	-
Operating transfers out		-	-	-	
Total other financing sources (uses)		-	-	-	
Net change in cash balances	(31,112)	(14,341)	-	(18,100)	-
Cash balances beginning of year	136,063	400,000	149,511	226,085	847
Cash balances end of year	\$104,951	\$385,659	\$149,511	\$207,985	\$ 847
Restricted for:					
Streets	\$ -	\$ -	\$ -	\$ -	\$ -
Other purposes	104,951	385,659	149,511	207,985	847
Unassigned	<del>-</del>	<del>-</del>	- -	-	<u>-</u>
Total cash basis fund					
balances	\$104,951	\$385,659	\$ 149,511	\$207,985	\$ 847

Com Rec Center	New Library	West W Tower Paint	Indian Hills Storm Water	Wetlands Mitigation- Cownie	Regional Storm	Reg Storm W
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	9,900	15,180
- -	- -	-	-	- -	1,617	38,559
-	-	-	-	-	11,517	53,739
<u> </u>	-	-	-	22,330	70,493	
<u>-</u>		<del>-</del>	<u>-</u>	(22,330)	(58,976)	53,739
<u>-</u> -	- -	- -	- -	- -	- - -	<u>-</u>
<u>-</u>	- -	(43,756)	40,000	100,000	31,800	(31,903)
<u> </u>		(43,756)	40,000	100,000	31,800	(31,903)
-	-	(43,756)	40,000	77,670	(27,176)	21,836
43,613	23,449	43,756	-	(9,434)	27,176	(5,000)
\$ 43,613	\$ 23,449	\$ -	\$ 40,000	\$ 68,236	\$ -	\$ 16,836
\$ - 43,613	\$ - 23,449 -	\$ - - -	\$ - 40,000 -	\$ - 68,236 -	\$ - - -	\$ - 16,836
\$ 43,613	\$ 23,449	\$ -	\$ 40,000	\$ 68,236	\$ -	\$ 16,836

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances Capital Project Funds

As of and for the year ended June 30, 2012

		Sewer Rehab		Radio ad Meter System	C	Walnut reek Hill Erosion		Sewer Cntrl Plant		8 <sup>th</sup> Street Water Valve
Receipts: Use of money and property:	Φ		Φ.		Φ.		Φ		Ф	
Interest on investments Intergovernmental	\$	-	\$	=	\$	-	\$	-	\$	-
Special assessments		_		_		-		- -		-
Miscellaneous		-		-		-		9,203		3,045
Total receipts		-		-		-		9,203		3,045
Disbursements:		117,818		241,031		103		-		89,853
Excess (deficiency) of receipts over										
(under) disbursements	(	117,818)	(2	241,031)		(103)		9,203	(	(86,808)
Other financing sources (uses):										
Bond proceeds		-		-		-		-		=
Bond premium Operating transfers in		100,000		- 110 140		103		-		20.215
Operating transfers in Operating transfers out		100,000		110,140		103		-		39,215
Total other financing										
sources (uses)		100,000		110,140		103		-		39,215
Net change in cash balances		(17,818)	(	130,891)		-		9,203	(	(47,593)
Cash balances beginning of year		105,940		130,891		-		2,469,227	4	47,593
Cash balances end of year	\$	88,122	\$	-	\$		\$	2,478,430	\$	<u>-</u>
Restricted for:										
Streets	\$	-	\$	-	\$	-	\$	-	\$	-
Other purposes		88,122		-		-		2,478,430		-
Unassigned		-		-		-		-		-
Total cash basis fund										
balances	\$	88,122	\$	-	\$	_	\$	52,478,430	\$	_

Clive/ USSD Joint Sew	er	Boston Parkway Round	Water Tower & 104 <sup>th</sup>	Water Tower & 128 <sup>th</sup>	Douglas Avenue	Ladco/ DOT Project	Woodlands Parkway Pave
\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
-		<del>-</del> -	<del>-</del> -	- -	- -	-	<del>-</del> -
		78,812	-	-	91,454	-	
		78,812			91,454		
		336	-		134,200	12,543	
		78,476			(42,746)	(12,543)	
-		-	-	-	-	-	-
- - -		- - -	- - -	- 4,541 -	- - -	- - -	- - -
		-	<u>-</u>	4,541	-	-	<u>-</u>
-		78,476	-	4,541	(42,746)	(12,543)	-
74,088		419,800	350,000	80,000	675,080	12,543	33,303
\$74,088		\$498,276	\$350,000	\$84,541	\$632,334	\$ -	\$33,303
\$ - 74,088 		\$498,276 - -	\$ - 350,000 -	\$ - 84,541 -	\$632,334 - -	\$ - - -	\$33,303 - -
\$74,088		\$498,276	\$350,000	\$84,541	\$632,334	\$ -	\$33,303

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances Capital Project Funds

As of and for the year ended June 30, 2012

Pagainta	Berkshire Street Lights	NW 142 <sup>nd</sup> Pave/ Storm	Hickman Road Shoulder	111 <sup>th</sup> & Hickman Intersection	Caffrey's 86 <sup>th</sup> Street
Receipts: Use of money and property:					
Interest on investments	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	<del>-</del>	<del>-</del>	<del>-</del>	254,896	<del>-</del>
Special assessments	_	-	_	-	-
Miscellaneous	-	=	_	=	710
Total receipts	-	=	=	254,896	710
Disbursements:	155,718	11,476	37,883	23,673	53,126
Excess (deficiency) of receipts over					
(under) disbursements	(155,718)	(11,476)	(37,883)	231,223	(52,416)
Other financing sources (uses):					
Bond proceeds	-	-	-	-	-
Bond premium	-	-	-	-	-
Operating transfers in	-	-	-	-	-
Operating transfers out  Total other financing	-	-	<del>-</del>	-	
sources (uses)		-	-	-	
Net change in cash balances	(155,718)	(11,476)	(37,883)	231,223	(52,416)
Cash balances beginning of year	198,690	(12,544)	-	296,293	99,208
Cash balances end of year	\$ 42,972	\$(24,020)	\$(37,883)	\$ 527,516	\$ 46,792
Restricted for:					
Streets	\$ -	\$ -	\$ -	\$527,516	\$ 46,792
Other purposes	42,972	-	-	-	- -
Unassigned	- -	(24,020)	\$(37,883)		
Total cash basis fund					
balances	\$ 42,972	\$(24,020)	\$(37,883)	\$527,516	\$ 46,792

NW 86 <sup>th</sup> Revitalization	I-Jobs Street Construction	Franchise Street PJ	Campus Dr./ Mercy Prop.	Comprehensive Plan	IT Capital Replacement	Municipal Centre
\$ 32,741	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
709,135	-	-	-	-	-	-
63,895	-	5,059	-	-	-	<del>-</del>
805,771	-	5,059	-	-	-	
2,085,558	<u>-</u>	568,752	-	-	-	9,500
(1,279,787)	-	(563,693)	-	-	-	(9,500)
-	-	-	-	-	-	-
- - -	75,065 -	966,510 (57,000)	- - -	45,000	35,000	- - -
	75,065	909,510	-	45,000	35,000	<u>-</u> _
(1,279,787)	75,065	345,817	-	45,000	35,000	(9,500)
8,984,313	<del>-</del>	326,732	43,254	<u>-</u>	-	97,820
\$ <u>7,704,526</u>	\$75,065	\$672,549	\$43,254	45,000	\$35,000	\$88,320
\$7,704,526	\$75,065	\$672,549	\$ -	\$ -	\$ -	\$ -
- -	<del>-</del>	<del>-</del>	43,254	45,000	35,000	88,320
	<del>-</del>	<del>-</del>	-	<u> </u>	<u>-</u>	
\$ <u>7,704,526</u>	\$75,065	\$672,549	\$43,254	\$45,000	\$35,000	\$88,320

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances Capital Project Funds

As of and for the year ended June 30, 2012

	Information System	Development Planning	Public Art- Shuler	Public Art- Trail	Emerald Isle/ McNabb
Receipts:					
Use of money and property:					
Interest on investments	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	=	-	-
Special assessments	-	-	=	-	-
Miscellaneous		1,125	200	1,700	
Total receipts	-	1,125	200	1,700	
Disbursements:	272	-	38,802	6,847	
Excess (deficiency) of receipts over					
(under) disbursements	(272)	1,125	(38,602)	(5,147)	-
Other financing sources (uses):					
Bond proceeds	_	_	_	_	_
Bond premium	_	<del>-</del>	-	_	-
Operating transfers in	35,000	<del>-</del>	-	28,242	_
Operating transfers out	-	<del>-</del>	(9,750)		(5,042)
Total other financing			(>,,,,,,,		(0,0.2)
sources (uses)	35,000	-	(9,750)	28,242	(5,042)
Net change in cash balances	34,728	1,125	(48,352)	23,095	(5,042)
Cash balances beginning of year	16,521	3,711	51,594	4,500	5,042
Cash balances end of year	\$51,249	\$ 4,836	\$ 3,242	\$27,595	\$ -
Restricted for:					
Streets	\$ -	\$ -	\$ -	\$ -	\$ -
Other purposes	51,249	4,836	3,242	27,595	-
Unassigned	<u>-</u>	<u>-</u>	-	-	
Total cash basis fund					
balances	\$51,249	\$ 4,836	\$ 3,242	\$27,595	\$ -

Assessments Ph I, II Paving Eros Elimination	Total
\$ - \$ - \$ - \$ -	\$ 32,741
0.220 124.461 200 20.211	1,148,279
9,329 134,461 390 20,211 -	164,391
9,329 134,461 390 20,211 -	310,750 1,656,161
9,329 134,401 390 20,211 -	1,030,101
	4,218,236
9,329 134,461 390 20,211 -	(2,562,075)
	_
	1,240,000
	46,430
(75,659	
(16,397) (24,822) (387) - 75,659	
(16,397) (24,822) (387)	2,707,989
(7,068) 109,639 3 20,211 -	145,914
	ŕ
16,692 31,793 387 26,084 -	16,302,242
\$ 9,624 \$141,432 \$ 390 \$ 46,295 \$ -	\$16,448,156
\$ 9,024 \$141,432 \$ 390 \$ 40,293 \$ -	\$10,448,130
\$ 9,624 \$141,432 \$ 390 \$ - \$ -	\$10,341,807
46,295 -	6,331,672
	(225,323)
\$ 9,624 \$141,432 \$ 390 \$ 46,295 \$ -	\$16,448,156

#### Schedule of Indebtedness

Year ended June 30, 2012

	D	Interest	Amount Originally
Obligation	Date of Issue	Rates	Issued
General Obligation Bonds:			
Essential corporate purpose	Dec 1, 2002	N/A	\$ 1,575,000
Urban renewal	Jul 1, 2002	N/A	3,000,000
Essential corporate purpose	Dec 1, 2003	3.45%	2,665,000
Essential corporate purpose	Oct 1, 2004	3.65%	2,330,000
Essential corporate purpose	Aug 1, 2005	4.00%	14,255,000
Urban renewal	Mar 1, 2006	3.65%	9,190,000
Essential corporate purpose	Mar 1, 2006	3.75%	930,000
Essential corporate purpose	Dec 19, 2006	3.75 - 3.90%	1,235,000
Refunding	Mar 4, 2008	3.00%	2,685,000
Urban renewal	Jun 2, 2008	3.00 - 3.85%	7,200,000
Essential corporate purpose	Dec 10, 2009	3.00 - 4.00%	2,715,000
Urban renewal	Dec 10, 2009	2.25 - 3.60%	9,125,000
Refunding	Dec 27, 2010	1.10 - 3.50%	5,520,000
Essential corporate purpose	May 18, 2011	2.00 - 3.375%	2,210,000
Refunding	Mar 1, 2012	1.50 - 2.50%	8,730,000
Emergency communications Facility	May 15, 2012	2.00 - 3.00%	1,240,000
Refunding	May 15, 2012	2.00 - 3.00%	7,760,000
Capital Lease:			
Metro Waste Authority	Jun 10, 2008	0.0%	\$ 66,270
Loan:			
City of West Des Moines	Sep 28, 1992	3.975%	\$ 940,000

<sup>(1) \$8,898,988</sup> being held in escrow to recall bonds on June 1, 2013

<sup>(2) \$7,891,945</sup> being held in escrow to recall bonds on June 1, 2014

Balance	Issued	Redeemed	Balance	
Beginning	During	During	End of	Interest
of Year	Year	Year	Year	Paid
\$ 825,000	\$ -	\$ 825,000	\$ -	\$ 37,603
2,020,000	-	2,020,000	-	88,745
1,485,000	-	190,000	1,295,000 (1)	53,873
1,325,000	-	200,000	1,125,000 (1)	49,252
10,830,000	-	1,030,000	9,800,000 (2)	437,687
7,500,000	-	555,000	6,945,000 (1)	297,981
500,000	-	100,000	400,000 (1)	19,150
810,000	-	120,000	690,000	30,672
1,140,000	-	365,000	775,000	34,200
6,600,000	-	300,000	6,300,000	232,047
2,405,000	-	140,000	2,265,000	82,504
8,825,000	-	375,000	8,450,000	261,748
5,520,000	-	335,000	5,185,000	121,193
2,210,000	-	70,000	2,140,000	65,372
- -	8,730,000	- -	8,730,000	- -
-	1,240,000	-	1,240,000	-
-	7,760,000	-	7,760,000	-
			•	
\$51,995,000	\$17,730,000	\$ 6,625,000	\$63,100,000	\$1,812,027
\$ 39,762	\$ -	\$ 13,254	\$ 26,508	\$
\$ 70,500	\$ -	\$ 47,000	\$ 23,500	\$ 2,302

## **Bond Maturities**

June 30, 2012

		Essential rate Purpose (1)	Corno	Essential rate Purpose (1)		Essential rate Purpose (2)		an Renewal improvement (1)
Year		December 1, 2003		October 1, 2004		August 1, 2005		d March 1, 2006
Ending	Interest	7, 2003	Interest	1 October 1, 2004	Interest	71ugust 1, 2005	Interest	d Water 1, 2000
June 30,	Rates	Amount	Rates	Amount	Rates	Amount	Rate	Amount
• • • • • • • • • • • • • • • • • • • •	2.4507	<b>.</b>	2 (00/		4.0007	<b>.</b>	0.570/	<b>*</b> * • • • • • • • • • • • • • • • • • •
2013	3.45%	\$ 1,295,000	3.60%	\$ 1,125,000	4.00%	\$ 1,065,000	3.65%	\$ 6,945,000
2014	-	-	-	-	4.00	8,735,000	-	-
2015	-	-	-	-	-	-	-	-
2016	-	-	-	-	-	-	-	-
2017	-	-	-	-	-	-	-	-
2018	-	-	-	-	-	-	-	-
2019	-	-	-	-	-	-	-	-
2020	-	-	-	-	-	-	-	-
2021	-	-	-	-	-	-	-	-
2022	-	-	-	-	-	-	-	-
2023	-	-	-	-	-	-	-	-
2024	-	-	-	-	-	-	-	-
2025	-	-	-	-	-	-	-	-
2026	-		-		-		-	
Total		\$ 1,295,000		\$ 1,125,000	\$	9,800,000	\$	6,945,000

General C	Obligatio	on Bonds									
Es	sential		Es	sential			Refundi	ng	Urb	an Renewal	
Corpora	te Purp	ose (1)	Corpor	ate Pur	pose	Notes			Corporate Purpose		
Issued	March	1, 2006	Issued De	ecember	19, 2006	Issued	March 4	1, 2008	Issued Jun	e 2, 2008	
Interest			Interest			Interest			Interest		
Rates		Amount	Rates		Amount	Rates	A	mount	Rates	Amount	
3.75%	\$	400,000	3.75%	\$	125,000	3.00%	\$	380,000	3.00%	\$ 680,000	
-	*	-	3.75	_	130,000	3.00	•	395,000	3.50	710,000	
-		-	3.75		140,000	-		-	3.50	735,000	
-		-	3.80		145,000	-		-	3.50	765,000	
-		-	3.90		150,000	-		-	3.50	800,000	
-		-	-		-	-		-	3.625	830,000	
-		-	-		-	-		-	3.75	870,000	
-		-	-		-	-		-	3.85	910,000	
-		-	-		-	-		-	-	-	
-		-	-		-	-		-	-	-	
-		-	-		-	-		-	-	-	
-		-	-		-	-		-	-	-	
-		-	-		-	-		-	-	-	
-			-			-			-		
	<u>\$</u>	400,000		\$	690,000		<u>\$</u>	775,000		\$ 6,300,000	

## **Bond Maturities**

June 30, 2012

	Essential		Ur	ban Renewal	R	efunding	Es	ssential
_	Corporate l	Purpose 2008A	Corporat	e Purpose 2008	<u>B</u>		Corpo	rate Purpose
Year _	Issued Dec	cember 10, 2009	Issued Dece	mber 18, 2009	Issued December 27	7, 2010	Issued Ma	y 18, 2011
Ending	Interest		Interest		Interest		Interest	
June 30,	Rates	Amount	Rates	Amount	Rates	Amount	Rates	Amount
2013	3.00%	\$ 140.000	2.25%	\$ 740,000	1.10%	\$ 540,000	2.00%	\$ 130,000
2013	3.00	145,000	2.25	755,000		515,000	2.00	130,000
2015	3.00	150,000	2.50	775,000		520,000	2.00	130,000
2016	3.00	155,000	3.00	795,000	1.85	530,000	3.00	135,000
2017	3.00	160,000	3.00	820,000	2.20	545,000	3.00	140,000
2018	3.125	165,000	3.00	850,000	2.50	555,000	3.00	140,000
2019	3.35	170,000	3.10	880,000	2.80	575,000	3.00	145,000
2020	3.50	175,000	3.375	910,000	3.10	585,000	3.00	150,000
2021	3.65	185,000	3.50	945,000	3.30	600,000	3.00	155,000
2022	3.75	190,000	3.60	980,000	3.50	220,000	3.00	165,000
2023	3.875	200,000	-	-	-	-	3.00	170,000
2024	4.00	210,000	-	-	-	-	3.125	175,000
2025	4.10	220,000	-	-	-	-	3.250	185,000
2026	-		-		-		3.375	190,000
Total		\$ 2,265,000		\$ 8,450,000		\$ 5,185,000		\$ 2.140,000

Refunding			nergency	Re	funding	
			ions Facility			
Issued	March 1, 2012	Issued May	15, 2012	Issued May 15,	, 2012	
Interest		Interest		Interest		
Rates	Amount	Rates	Amount	Rates	Amount	Total
.00%	\$ -	2.00%	\$ 50,000	.00%	\$ -	\$13,615,000
2.00	1,175,000	2.00	100,000	.00	-	12,790,000
2.00	1,210,000	2.00	100,000	1.50	1,240,000	5,000,000
2.00	1,220,000	2.00	105,000	1.50	1,255,000	5,105,000
2.00	1,155,000	2.00	105,000	1.75	1,280,000	5,155,000
2.00	935,000	2.00	105,000	2.00	1,295,000	4,875,000
2.00	735,000	2.50	105,000	2.50	1,330,000	4,810,000
2.00	750,000	3.00	110,000	2.50	1,360,000	4,950,000
2.00	375,000	3.00	110,000	-	-	2,370,000
2.00	385,000	3.00	115,000	-	-	2,055,000
2.25	390,000	3.00	115,000	-	-	875,000
2.375	400,000	3.00	120,000	-	-	905,000
-	-	-	-	-	-	405,000
-		-	<u> </u>	-		190,000
	\$ 8,730,000		\$ 1,240,000		\$ 7,760,000	\$63,100,000

## Schedule of Receipts by Source and Disbursements by Function - All Governmental Funds

For the Last Ten Years

				Years en	ded June 30,
	2012	2011	2010	2009	2008
Receipts:					
Property and other City tax	\$12,800,728	\$11,729,835	\$11,428,288	\$10,901,114	\$10,134,801
Tax increment financing	4,391,736	4,195,356	3,735,968	3,352,396	2,983,901
Licenses and permits	326,452	335,573	332,609	386,665	642,007
Use of money and property	102,529	166,183	222,316	299,494	888,704
Intergovernmental	2,670,845	3,392,709	3,545,909	1,735,198	1,970,336
Charges for service	2,787,170	2,438,831	2,031,004	2,006,195	1,838,629
Special assessments	164,390	113,663	19,503	17,218	24,130
Miscellaneous	509,483	523,453	416,135	518,824	477,432
Total	\$23,753,333	\$22,895,603	\$21,731,732	\$19,217,104	\$18,959,940
Disbursements:					
Operating:					
Public safety	\$ 6,155,243	\$ 6,241,338	\$ 5,331,379	\$ 5,179,087	\$ 5,041,841
Public works	2,871,362	2,821,650	2,658,596	2,357,353	2,183,794
Health and social services	6,897	14,088	15,129	13,422	6,488
Culture and recreation	3,495,095	3,344,056	3,231,043	3,383,011	2,973,047
Community and economic					
development	2,995,686	2,597,979	2,545,738	2,760,221	2,607,552
General government	2,204,276	2,026,281	2,020,197	2,071,307	2,011,843
Debt service	6,013,638	5,894,802	5,354,770	4,785,709	7,343,549
Capital projects	4,218,236	6,278,543	7,080,585	4,976,673	6,667,267
Total	\$27,960,433	\$29,218,737	\$28,237,437	\$25,526,783	\$28,835,381

2007	2006	2005	2004	2003
\$ 9,444,344	\$ 8,718,445	\$ 8,512,617	\$ 8,166,807	\$ 7,935,596
3,453,154	3,274,847	2,693,206	1,745,504	1,520,177
701,116	666,935	452,787	459,969	471,596
1,437,986	846,498	370,451	276,445	283,524
1,580,906	1,497,564	4,709,376	1,161,110	1,226,520
1,810,794	1,864,912	1,442,860	1,019,304	702,112
85,247	540,605	137,366	169,976	471,230
558,247	1,135,221	327,805	1,505,355	878,123
\$19,071,794	\$18,545,027	\$18,646,468	\$14,504,470	\$13,488,878
\$ 4,932,578	\$ 4,502,577	\$ 4,245,956	\$ 3,605,032	\$ 3,414,723
2,122,473	1,886,408	1,707,988	1,435,145	1,281,472
6,088	17,584	25,369	18,807	23,842
2,997,471	2,740,642	2,606,883	1,989,581	1,666,934
3,304,955	3,130,035	5,141,749	2,159,455	2,125,341
1,706,232	1,681,614	1,593,672	1,505,804	1,123,128
3,597,458	2,482,859	2,175,511	2,890,141	2,626,186
7,310,584	2,758,290	6,554,904	3,712,751	7,861,657
\$25,977,839	\$19,200,009	\$24,052,032	\$17,316,716	\$20,123,283



#### MARTENS & COMPANY, CPA, LLP

CERTIFIED PUBLIC ACCOUNTANTS 4949 Pleasant Street, Suite 104 West Des Moines, Iowa 50266

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# Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Honorable Mayor and Members of the City Council:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Clive, Iowa as of and for the year ended June 30, 2012, which collectively comprise the City's basic financial statements listed in the table of contents and have issued our report thereon dated January 17, 2013. Our report expressed unqualified opinions on the financial statements which were prepared in conformity with an other comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

The management of the City of Clive is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the City of Clive's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the City of Clive's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Clive's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. However, as described in the accompanying schedule of findings, we identified a deficiency in internal control over financial reporting we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Clive's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency described in Part II of the accompanying schedule of findings as Item II-A-12 to be a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Clive's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2012 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The City of Clive's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the City's responses, we did not audit the City of Clive's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of Clive and other parties to whom the City of Clive may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Clive during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Martens + Company, CPA, LLP

West Des Moines, Iowa January 17, 2013

Schedule of Findings

Year ended June 30, 2012

## Part I: Summary of the Independent Auditor's Results:

- (a) Unqualified opinions were issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.
- (b) A material weakness in internal control over financial reporting is disclosed by the audit of the financial statements.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.

Schedule of Findings - Continued

Year ended June 30, 2012

#### Part II: Findings Related to the Financial Statements:

#### **INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

#### SIGNIFICANT DEFICIENCY:

No matters were noted.

II-A-12 <u>Crossover Refunding</u> - The City obtained new financing for the purposes of conducting a crossover refunding of older bond issues. The City did not reflect on the general ledger the proceeds of the new bond issue, the escrow balance account or the payoff of the 2002 bond issue at its crossover date.

<u>Recommendation</u> - We recommend that procedures be put into place for the City to record all activity of crossover and advance refunding transactions.

<u>Response</u> - The City has subsequent to the year end posted the activity to the general ledger. The City will adopt procedures to insure that activity of all refunding bond issues all reflected on the records of the City.

Conclusion - Response accepted.

## Schedule of Findings - Continued

Year ended June 30, 2012

## Part IV: Other Findings Related to Required Statutory Reporting:

IV-A-12	<u>Certified Budget</u> - Disbursements during the year ended June 30, 2012 did not exceed the amounts budgeted.		
IV-B-12	<u>Questionable Disbursements</u> - We noted no disbursements for parties, banquets, or other entertainment for employees that we believe may constitute an unlawful expenditure from public funds as defined in an Attorney General's opinion dated April 25, 1979.		
IV-C-12	<u>Travel Expense</u> - No disbursements of City money for travel expenses of spouses of City officials or employees were noted.		
IV-D-12	<u>Business Transactions</u> - Business transactions between the City and City officials or employees are detailed as follows.		
	Name, Title, and	Transaction	
		Description	<b>A</b> 4
	Business Connection	Description	Amount
	Scott Bass, Public Works	Police Equipment Change Over and Setup	\$4,125
	In accordance with Chapter 362.5(10) of the Code of Iowa, these transactions do not appear to represent a conflict of interest since the transactions was approved by the city council and the work was awarded on a competitive bid process.		
IV-E-12	<u>Bond Coverage</u> - Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.		
IV-F-12	<u>Council Minutes</u> - No transactions were found that we believe should have been approved in the Council minutes but were not.		
IV-G-12	<u>Deposits and Investments</u> - We noted no instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy.		